KANSAS STATE UNIVERSITY | Department of Art

Chapman Gallery Exhibition
Funding Request Form

Submission Date:

Please fill out the following details:

Proposed Year/Semester:	Priority (if submitting multiple proposals):
Exhibition Date:	Alternate Date:
Artist/Group Name(s):	
Exhibition Title (if available):	
Host Faculty Name(s):	
Special Installation Needs:	
Technology Needs:	

If the artist(s) will be visiting K-State, please also submit the Art Department Visiting Artist Funding Request Form, also provide the following details:

Visit Date:	Alternate Date:
Nature of Engagement (lecture, workshop, etc):	

Honorarium Information: *Chapman Gallery Exhibition Funding requests may not exceed $2500.00 inclusive of all expenses, travel, lodging, meals, and shipping per exhibition. Please do not bill or submit receipts to the Department of Art; no reimbursements will be processed.*

Honorarium Requested:	Honorarium Approved:

Department Head Signature: *Date:*

Submit this form and the following information as one PDF file:
- *A brief paragraph about the potential significance of the proposed exhibition activity*
- *Documentation of artist(s) work relevant to the proposal (10-20 images)*
- *Artist(s) CV*