KANSAS STATE UNIVERSITY | Department of Art

Art Department Visiting Artist
Funding Request Form

Submission Date:

Please fill out the following details:

Proposed Year/Semester:	
Visit Date:	Alternate Date:
Artist/Group Name(s):	
Host Faculty Name(s):	
Nature of Engagement (lecture, workshop, critiques, etc):	
Engagement Event Needs:	
Technology Needs:	

If the visiting artist(s) will be exhibiting in the Chapman Gallery, please also submit the Chapman Gallery Exhibition Funding Request Form.

Honorarium Information: *Art Department Visiting Artist funding requests may not exceed $1500.00 inclusive of all expenses, travel, lodging, meals, and shipping per proposal. Please do not bill or submit receipts to the Department of Art; no reimbursements will be processed.*

Honorarium Requested:	Honorarium Approved:

Department Head Signature: *Date:*

Submit this form and the following information as one PDF file:
  • *A brief paragraph about the potential significance of the proposed artist(s) visit*
  • *Documentation of artist(s) work relevant to the proposal (3-5 images)*
  • *Artist(s) CV*