



K-State | **Department of Art**



Incomplete Grade Agreement between Student and Instructor

Student Name: _____ WID Number: _____

Course Number _____ Credits _____ Class Number (5-digit) _____

Course Name _____ Course term _____

Reason for Incomplete:

Specific requirements for resolving the Incomplete (I) grade. Include details of remaining requirements to be completed. This may include maximum grade points possible for specific assignments/examinations.

Required Resolution Date _____

Date by which the incomplete must be resolved, if prior to end of next regular term (summer, fall, or spring)

Current grade points accumulated by student / maximum points possible in course:

_____ / _____

Current grade: _____

I (student) acknowledge that I have read and understand the Incomplete Policy in the University Handbook, Section F83. <http://www.k-state.edu/provost/universityhb/fhsecf.html> and <https://www.k-state.edu/registrar/students/academicpolicy/#GRADING>

1. Student's signature

2. Signature of the instructor who granted the incomplete