



KSU | The Department of Art

Chapman Gallery Artist Funding Request form

Submit this form and the additional material requested in one PDF

Please attach a separate sheet with the following information:

Why you are interested in hosting this exhibition/artist (how would it benefit students in your area and students in the art dept.)

In addition please submit:

Artist(s) CV

Documentation of the artist(s) works: (10–20) images.

If you would like the outreach & exhibitions committee to consider more than one proposal, please prioritize your submission. Submit the requested material to the committee by March 1.

Academic year _____ Fall Spring submission date _____

Area/Area Co-ordinator _____

Artist or Group _____

Date(s) of Visit _____ Area Priority _____

Host Faculty Name _____

Event information:

Proposed dates show: _____ lecture workshop both

Technology needs:

Special Installation Needs:

Honorarium Information:

(Chapman Gallery Artists requests should not exceed \$2500.00 inclusive of all expenses, travel, lodging, meals, shipping &c. **per Artist.** Please do not bill or submit receipts to the Department of Art; no reimbursements will be processed.)

Honorarium Amount: _____

Amount approved: _____

Department Head signature: _____

Date: _____